

MEETING MINUTES
MONTGOMERY COUNTY COUNCIL
MONTGOMERY COUNTY COMMISSIONERS
February 14, 2023

The February 14, 2023, Montgomery County Council Meeting was held at 9:00 am at the Community Meeting Room of the Montgomery County Government Center. In attendance were Council President David Hunt and Council Members Gary Booth, Brett Cating, Joyce Grimble, Steve Loy and Matt Nelson. Auditor Mindy Byers was present, along with Commissioner Jim Fulwider, Attorney Dan Taylor and County Administrator Tom Klein.

- I. CALL TO ORDER: Council President Hunt called the meeting to order, followed by the Pledge of Allegiance and a prayer from Council Member Grimble.
- II. APPROVAL OF MINUTES: Council Member Booth moved to approve both the Council Meeting minutes from December 13, 2022 and January 10, 2023. Motion was seconded by Council Member Loy. Motion carried 6-0.
- III. PUBLIC COMMENT ON AGENDA ITEMS: None.
- IV. NEW BUSINESS:
 - A. Youth Service Bureau (YSB) Director Karen Branch presented the 2023 Drug Free Community Budget to the Council for approval and described the projects funded by the grant. She explained the uses of the Grant, and also mentioned that the YSB and Health Department work together on these activities. Administration of the program was changed in 2022 from the Health Department back to the YSB, but that will hopefully switch back in July of 2023.
 - B. Attorney Dan Taylor then provided the Council with a training document and highlighted several key items from it. Those items included Open Door law, APRA, Rainy Day fund, Budget Process, Compensation, the County Investment policy, best practices and case files/opinions.
 - C. The Council did discuss at length the Additional Appropriation policy. The consensus was that due to the fact that they work closely with Peters Franklin Ltd. to establish comprehensive financial plans, approving additional appropriations for major funds could make it harder to adhere to the plans. All agreed to work towards developing a plan.
 - D. County Administrator Klein and County Surveyor Cummins discussed the Mace Claude Moody watershed, drainage work and engineering. There were mentions of requests for funding to cover the costs of the work done on the project in the amounts of \$178,725 and \$228,725 in order to reimburse the Drain Improvement funds for the engineering costs. A motion to table the request until the Council has a chance to consult with Peters Franklin Ltd. was made by Council Member Booth, seconded by Council Member Nelson. Motion carried 6-0.
 - E. Commissioner Jim Fulwider explained to the Council that an additional appropriation would be before them at the next meeting to pay for the remainder of the County's portion of funding for the Central Communication Center per the Interlocal Agreement. It will be a one-time payment of \$232,500 and not every year. Ongoing funding will come from the PSAP LIT, but this payment will help cover the end of the original Interlocal commitment as well as funding towards needed radio equipment. The City Council had approved the same Interlocal Agreement the night before.
 - F. Sheriff Needham reported that North Montgomery Community School Corporation had requested an additional School Resource Officer for the upcoming school year. He reported that the overall additional funding he would need to make that happen would be around \$130,000, including equipment, vehicle, salary and benefits. The school corporation would refund \$47,000 annually. The Sheriff was asking the Council to approve this additional officer to the roster. Council Member Grimble moved to approve the request, seconded by Council Member Cating. Motion carried 6-0.
 - G. Sheriff Needham also asked, as a formality, for the Council to approve his Commissary expenditure for a new lawn mower for the Jail. A motion to approve the request was made by Council Member Nelson, seconded by Council Member Loy. Motion carried 5-0-1 with Council Member Booth abstaining.
 - H. County Administrator Klein reported that the Redevelopment Commission has made a request of the Council to fund a project being carried out by the County Development Commission. They are looking at having a professional housing study done, and the cost is \$50,000. The RDC is unable to provide funding because the only funds available to the RDC are to be used in the TIF district only. Council Member Booth suggested that the Council use Riverboat funds for this request, and agree to fund it. A motion to do so was made by Council Member Cating, seconded by Council Member Booth. Motion carried 6-0.

- I. Chief Deputy Auditor Jennifer Andel presented the fourth quarter fiscal report for 2022. The reports showed that the county's revenue goals were reached across all major funds and that four out of the 10 major funds analyzed spent beyond their originally-adopted budgets.

V. MONEY MATTERS:

ADDITIONAL APPROPRIATIONS:

<u>Fund</u>	<u>Fund Description</u>	<u>Dept #</u>	<u>Department Description</u>	<u>Account</u>	<u>Account Description</u>	<u>Additional Amount Requested</u>
1000	County General	0010	Reg of Voters	11103	Election Coordinator	\$33,500.00
9104	Adult Guardianship	0202	Superior Court 2	30055	Adult Guardianship Services	\$38,500.00
2500	County User Fee	0235	Probation	21919	Participant Incentives	\$348.69
2500	County User Fee	0235	Probation	21919	Participant Incentives	\$121.50
1148	Drug Free Community	0610	Health	20450	Education/Prevention	\$11,142.00
1148	Drug Free Community	0610	Health	30130	LCC Administrative Expenses	\$11,142.00
1148	Drug Free Community	0610	Health	30131	Intervention/Treatment	\$11,142.00
1148	Drug Free Community	0610	Health	30132	Law Enforcement/Criminal Justice	\$11,142.00
8146	FY22 SHSP Cybersecurity	9655	EM-HS	21900	Equipment & Supplies	\$145,991.28
8147	FY22 SHSP CERT Classroom	9655	EM-HS	21900	Equipment & Supplies	\$79,366.72
8147	FY22 SHSP CERT Classroom	9655	EM-HS	30300	Training	\$3,237.71
8147	FY22 SHSP CERT Classroom	9655	EM-HS	36013	Mass Notification System	\$9,900.00
8148	FY23 HMEP Confined Space Training	9655	EM-HS	30002	Travel/Training	\$16,000.00
8149	FY23 EMPG-C Conference	9655	EM-HS	30002	Travel/Training	\$18,085.00
XXXX	TOTAL					\$389,618.90

- A. Council Member Booth moved to table the additional request for Registration of Voters due to the previous conversation about changes to the additional appropriation policy. This was seconded by Council Member Loy; the motion carried 6-0. Clerk Karyn Douglas explained that she sees a need to return the position of Voter Registration Deputy to her staff roster because there is reportedly an enormous voter turnout expected for the 2024 election. She would like to add that staff member this year in order to be best prepared. She advised the Council that she would be revisiting the request with them later in the year.
- B. Council Member Booth moved to approve the additional request for Superior Court 2. This was seconded by Council Member Grumble; the motion carried 6-0.
- C. Council Member Loy moved to approve the additional requests for Probation. This was seconded by Council Member Cating; the motion carried 6-0.
- D. Council Member Grumble moved to approve the additional requests for the Health Department. This was seconded by Council Member Booth; the motion carried 6-0.
- E. Council Member Booth moved to approve the additional requests for EM-HS. This was seconded by Council Member Loy; the motion carried 6-0.

TRANSFER OF APPROPRIATIONS:

<u>Fund</u>	<u>Fund Description</u>	<u>Dept #</u>	<u>Department</u>	<u>From Account</u>	<u>Account Description</u>	<u>To Account</u>	<u>Account Description</u>	<u>Transfer Amount Requested</u>
1000	County General	0235	Probation	11409	Salary	11030	Salary	\$1,294.00
1000	County General	0235	Probation	11409	Salary	11225	Salary	\$627.00
2100	Supplemental Adult Prob Svcs	0235	Probation	11027	Salary	11125	Salary	\$2,830.00
2100	Supplemental Adult Prob Svcs	0235	Probation	11027	Salary	11525	Salary	\$1,244.00
4900	CCC	0303	Central Communication Center	11830	Dispatcher Salary	11212	Dispatcher Salary	\$2,009.60
4900	CCC	0303	Central Communication Center	11830	Dispatcher Salary	11307	Dispatcher Salary	\$1,895.26
4900	CCC	0303	Central Communication Center	11830	Dispatcher Salary	11313	Dispatcher Salary	\$1,990.38
4900	CCC	0303	Central Communication Center	11830	Dispatcher Salary	11413	Dispatcher Salary	\$2,113.81
4900	CCC	0303	Central Communication Center	11830	Dispatcher Salary	11414	Dispatcher Salary	\$2,047.22
4900	CCC	0303	Central Communication Center	11830	Dispatcher Salary	11613	Dispatcher Salary	\$1,864.66
4900	CCC	0303	Central Communication Center	11830	Dispatcher Salary	11813	Dispatcher Salary	\$1,864.66
XXXX	TOTAL							\$19,780.59

- A. Council Member Grumble moved to approve the transfers for Probation. This was seconded by Council Member Loy; the motion carried 6-0.
- B. Council Member Booth Moved to approve the transfers for the Central Communications Center. This was seconded by Council Member Grumble; the motion carried 6-0.

ENCUMBERING OF APPROPRIATIONS:

Fund	Fund Description	Dept # Department	Account	Account Description	Invoice Info	Date Due	Encumbrance Amount
							Requested
1000	County General	0201 Superior Ct 1	30256	Drug Court Treatment	Multiple	Jan. 2023	\$853.71
1000	County General	0201 Superior Ct 1	44521	Furniture & Fixtures	Multiple	Jan. 2023	\$599.04
1000	County General	9655 EM-HS	30036	Phones	Metronet	1/4/2023	\$623.14
1000	County General	9655 EM-HS	30036	Phones	AT&T	ASAP	\$1.25
4899	RDC General	0701 Redevelopment	30106	Economic Development	Lochmueller	Q1 2023	\$157,650.74
4899	RDC General	0701 Redevelopment	30106	Economic Development	Lochmueller	Q1 2023	\$220,323.73
8950	ARP CSLFR Grant	0068 Commissioners	30050	Contractual Services	Contract	Q1 2023	\$243,855.79
XXXX TOTAL:							\$623,907.40

- A. Council Member Cating moved to approve the transfers for Probation. This was seconded by Council Member Nelson; the motion carried 5-1 with Council Member Booth voting against.

VI. REPORTS:


- A. Assessor Sherri Bentley reported that she had completed her ration study, one of the initial steps in the 2023 pay 2024 assessed value process. She has also received state approval on the data.
- B. Chief Probation Officer Andria Geigle did express unease over the amount of additional funding requests presented at today's meeting. After working through the years that budgets and staff were cut due to funding deficits, she found it concerning.
- C. Auditor Mindy Byers had provided the Council with the 2022 End of Year adjustment report, which showed all of the appropriation clean up that had to occur after the December Council meeting.
- D. Highway Director Jake Lough reported that he would provide the Council with an updated Highway report in April.
- E. Council Member Loy reported that he and Council Member Grimbale had been making the rounds to various departments to begin to look into 2024 Budget needs.

- VII. CLAIMS: A motion to approve all Council claims as presented was made by Council Member Grimbale, seconded by Council Member Nelson. Motion carried 6-0.


VIII. PUBLIC COMMENT: None.

IX. UPCOMING MEETINGS:

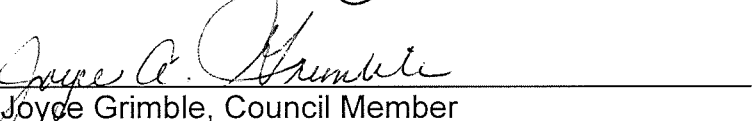
- A. The next regular County Council meeting will be held on Tuesday, March 14, at 9:00 a.m. at the Montgomery County Government Center.
- X. ADJOURN: Council Member Grimbale made a motion to adjourn, seconded by Council Member Nelson. Motion carried 6-0.


David Hunt, Council President


Jake Bohlander, Council Vice President

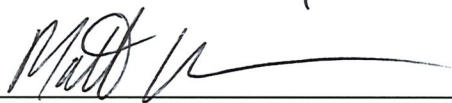

Gary Booth, Council Member


Brett Cating, Council Member


Joyce Grimbale, Council Member



Steve Loy, Council Member



Matt Nelson, Council Member

Attest:



Mindy Byers, Auditor

